



DISTRICT PEST CONTROL LTD

STANDARD OPERATING PROCEDURE

SELF-EMPLOYED SUBCONTRACTOR VEHICLES

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1. PURPOSE

This procedure sets out the minimum requirements for self-employed subcontractors who use their own vehicles whilst carrying out work on behalf of District Pest Control Ltd.

The purpose of this procedure is to ensure that pesticides, pest control equipment, waste materials and Personal Protective Equipment (PPE) are transported safely and securely whilst maintaining compliance with relevant legislation and industry best practice.

2. SCOPE

This procedure applies to all self-employed subcontractors engaged by District Pest Control Ltd who use their own vehicles for:

- Pest inspections.
- Pest treatments.
- Pest monitoring visits.
- Collection and transport of pest control equipment.
- Transport of pesticides.
- Transport of pest control waste.

3. RESPONSIBILITIES

Self-Employed Subcontractor

The subcontractor is solely responsible for:

- The condition and roadworthiness of their vehicle.
- Vehicle insurance.
- Vehicle taxation.
- Vehicle maintenance.
- Safe storage and transport of pesticides.
- Safe storage and transport of equipment.
- Safe storage and transport of waste.
- Compliance with COSHH requirements.
- Compliance with pesticide label requirements.
- Compliance with waste legislation.
- Compliance with all applicable health and safety legislation.

Nothing within this procedure transfers responsibility for vehicle compliance to District Pest Control Ltd.

4. VEHICLE SUITABILITY

Vehicles used for pest control activities shall be:

- Clean and maintained in a safe condition.
- Suitable for carrying pest control equipment and pesticides.
- Capable of securing loads during transport.
- Free from excessive clutter or contamination.

Where practical, vehicles should have a bulkhead or suitable segregation between the driver compartment and load area.

5. STORAGE OF PESTICIDES

Pesticides shall:

- Be transported in their original containers.
- Retain their original labels.
- Be secured to prevent movement during transport.
- Be protected from damage.
- Be protected from extreme heat and frost.

Pesticides must not be carried loose within passenger areas.

Any leaking or damaged containers shall be removed from service immediately.

6. STORAGE OF EQUIPMENT

Equipment shall be transported safely and secured to prevent movement.

This includes:

- Sprayers.

- Application equipment.
- Rodent bait stations.
- Monitoring devices.
- Traps.
- Hand tools.
- Ladders.

Equipment contaminated with pesticides shall be segregated from clean equipment where possible.

7. PERSONAL PROTECTIVE EQUIPMENT

The subcontractor shall ensure that suitable PPE is available when required.

PPE shall be:

- Clean.
- Serviceable.
- Stored separately from food and drink.
- Maintained in accordance with manufacturer instructions.

Contaminated PPE shall not be stored alongside clean PPE.

8. SPILL RESPONSE EQUIPMENT

The subcontractor shall carry a suitable spill response kit appropriate to the products being transported.

The kit should include:

- Absorbent material.
- Disposable gloves.
- Waste bags.
- Suitable containment materials.

Any pesticide spill shall be dealt with immediately and reported to District Pest Control Ltd where it may affect customers, members of the public or the environment.

9. FIRST AID AND EYE WASH

The subcontractor shall maintain:

- A suitable first aid kit.
- An in-date eye wash solution.

These items must be readily accessible within the vehicle.

10. FIRE SAFETY

Where a fire extinguisher is carried, it shall be:

- Suitable for vehicle use.
- Maintained in accordance with manufacturer recommendations.
- Readily accessible.

Subcontractors shall be familiar with emergency procedures in the event of vehicle fire or chemical incidents.

11. WASTE TRANSPORT

Pest control waste shall be:

- Stored safely.
- Prevented from contaminating equipment.
- Contained in suitable bags or containers.
- Labelled where appropriate.

Dead rodents, contaminated materials and used bait shall be transported in a manner that prevents leakage, contamination or public exposure.

12. VEHICLE SECURITY

When unattended, vehicles shall be:

- Locked.
- Secured against theft.
- Parked responsibly.

Pesticides and equipment shall not be left visible where this could increase the risk of theft.

The theft of pesticides or equipment must be reported immediately to District Pest Control Ltd.

13. INSPECTION RIGHTS

District Pest Control Ltd reserves the right to inspect any vehicle used by a subcontractor whilst carrying out work on its behalf.

Inspections may include:

- Vehicle cleanliness.
- Storage arrangements.
- Pesticide security.
- Spill response equipment.
- First aid provision.

- General compliance with this procedure.

14. NON-COMPLIANCE

Where a subcontractor's vehicle is considered unsuitable or presents a risk to health, safety, customers or the environment, District Pest Control Ltd may:

- Suspend work allocation.
- Require corrective action.
- Conduct a follow-up inspection before further work is allocated.

15. RECORDS

Subcontractors shall maintain evidence of:

- Vehicle insurance.
- Driving licence.
- Waste carrier registration (where applicable).
- Relevant pest control qualifications.
- Product Safety Data Sheets (electronic copies acceptable).

16. SUMMARY

Self-employed subcontractors remain fully responsible for the legal compliance, maintenance and safe operation of their own vehicles.

District Pest Control Ltd requires subcontractors to maintain standards that protect:

- Customers.
- Employees.
- Members of the public.
- The environment.
- The reputation of District Pest Control Ltd.